



Life Center Academy

International Student Program Guide & Application

At Life Center Academy, our ultimate goal is to guide each student in the ways of God, providing the opportunity to develop a personal relationship with Him through Jesus Christ. We are committed to helping every student reach their fullest potential—spiritually, academically, and personally—so they can enter adulthood equipped to serve God in whatever calling He places on their lives.

Our Mission, Vision, and Values

Life Center Academy is a home where students are loved and an academy where they're equipped to flourish outside our walls. We prepare students to fulfill their God-given potential and live with purpose in Christ.

Our Vision is to develop Christ-centered servant leaders who think critically, love generously, stand firm in truth, and engage the world with courage, compassion, and purpose.

Explore - We create joyful learning opportunities that inspire curiosity, adventure, and innovation as we discover God's world together.

Know - We strive in all things to live like Christ, growing in faith and fostering loving relationships that last far beyond the bell.

Flow - We embrace the supernatural power of the Holy Spirit, allowing His presence to guide us with unity, creativity, and purpose.

Bless - We are committed to serving our community and the world around us—responding in love, meeting needs, and making a lasting impact.

Life Center Academy
2045 Columbus Road
Burlington, NJ 08016 U.S.A
Telephone: 00+1(609)499-2100
Website: www.lcanj.org

International Student Coordinator/PDSO: Tammy Nowicki, tnowicki@lcmail.org

Life Center Academy admits students of any race, color, national or ethnic origin to all the rights, programs and activities made available to students of the school. It does not discriminate based on color, national or ethnic origin in the administration of its education policies, admissions policies, athletics or any other school-administered programs.

INTERNATIONAL STUDENT TUITION AND FEES

2026–2027 School Year | Tuition and Required Fees

Tuition: \$12,965

I-20 fee: \$250 (first year only)

Annual Fee: \$650 (The annual fee includes field trips, in-school events, yearbooks, consumable curriculum, and security initiatives.)

Additional Estimated Expenses

The following costs are not included in tuition and may vary:

Host Family: \$1,200/month

Uniforms: Approximately \$500 (one-time purchase upon arrival)

Health Insurance: Required (cost varies; must be purchased by the student)

LCA lunch program: Approximately \$1,170/year

Junior Class Dues: \$100

Senior Graduation Fee: \$375

Approximate total expense for the school year: \$27,835

Explanation of Additional Expenses

- Payment plan options are available. All payments are non-refundable.
- Housing may be arranged through an international organization or independently with a host family. Estimated cost for housing is approximately \$12,000 for the 10-month school year and is non-refundable. Families must notify LCA of the housing arrangement and total cost. This information is required for submission to U.S. Immigration before the I-20 can be issued.
- Students will purchase uniforms upon arrival with assistance from their host family. A prepaid card is recommended for convenience.
- Students are responsible for their daily meals. Lunch may be provided by the host family or purchased through the school's lunch program at \$6.50 per day.
- All international students must provide proof of valid health insurance coverage upon arrival.

Financial Documentation

Proof of financial capability is required and must be submitted with the application (for example, recent bank statements).

I hereby certify that all information provided in this application and all supporting documents is true, accurate, and complete. I acknowledge that any false or misleading information may result in denial of admission or dismissal from the program. I understand and agree to comply with all policies and requirements of the Life Center Academy International Student Program.

Parent/Guardian Name: _____ Signature: _____ Date: _____

Student Name: _____ Signature: _____ Date: _____

Tammy Nowicki/PDSO: _____ Date: _____

Rev. Matthew Boudwin, Headmaster: _____ Date: _____

STUDENT CHECKLIST

This checklist will guide you through the application process. If you have any questions, please contact us at 609-499-2100 or email Tammy Nowicki, International Student Coordinator, at tnowicki@lcmail.org.

Application Deadlines

Fall Semester (August Entry): Applications must be submitted no later than the first week of July.

Priority Consideration

Applicants who submit all required documents by February 1 will receive priority consideration. Admission decisions for these applicants are typically made by March 1, provided the interview has been completed.

Important Notice

All forms and supporting documents must be officially translated into English. Documents submitted in another language will not be accepted and may delay the review process.

APPLICATION REQUIREMENTS

Step 1: Student Application Materials

The student and parent/guardian must complete and submit the following:

- I-20 Information Form
- Student Personal and Academic Information Form
- Student Medical History Form
- Secondary Student Application
- Financial Obligation Form
- Proof of Financial Capability
- Parent/Guardian Agreement & Liability Release
- Student Agreement & Liability Release

Step 2: School Documents

To be completed by your current school:

- English Teacher Recommendation Form
- School Recommendation Form
- Official transcripts from the past three years (translated into English)

Step 3: Church Reference (if applicable)

If you attend a church or religious organization:

- Religious Leader Recommendation Form



I-20 INFORMATION FORM

New (1-20 has not been issued)

Transfer (1-20 from another school)

Student Information (as shown on passport):

Last Name: _____ First Name(s): _____

Date of Birth: _____ Gender: Male Female

Country of Birth: _____ Country of Citizenship: _____

*** Please attach a copy of your birthday certificate and passport with this form.**

Nearest City Location of the U.S. Embassy or U.S. Consulate in Your Home Country (for Visa Interview):

What is your reason for requesting a 1-20?

Note: The official documents will be emailed to the person provided below.

Please provide a complete address, including postal code and telephone number.

Home Country Mailing Address (no P.O. boxes)

Parent's/Guardian's Last Name: _____ First Name: _____

Street address: _____

City: _____ Province: _____ Postal Code: _____

Country: _____ Phone: _____ Email: _____

U.S. Mailing Address (if staying with a relative or family friend)

Name of Relative or Friend: _____

Street Address: _____

City: _____ State: _____ Zip Code: _____

Telephone: _____ Email: _____

STUDENT PERSONAL AND ACADEMIC INFORMATION FORM



Applicant's Name: _____ Grade Applying for: _____

Name of Current School: _____
Street Address: _____
City: _____ State or Province: _____ Zip Code: _____
County: _____ Telephone: _____
School Website: _____
Your current grade level at this school: _____

Name of previous School: _____
Street Address: _____ City: _____
State or Province: _____ Zip Code: _____
County: _____ Telephone: _____
Grade Levels at this School: _____

Have you ever visited, lived or studied abroad? yes no
If yes, please describe your experience: _____

Have you ever lived in a dormitory or with a host family? yes no
If yes, please describe your experience: _____

Have you received formal English instruction? yes no If yes, how many years? _____

Please indicate which of the following sports you would be interested in playing at Life Center Academy.
 soccer track basketball baseball volleyball

Do you do any volunteer/service for others? yes no
If yes, describe it. _____

Home Church: _____ Denomination: _____

Clergy Leader's Name: _____ Email: _____
Website: _____

Please list any other siblings of the applicant attending school in the United States.
Name: _____ Age: _____ School Attending: _____
Name: _____ Age: _____ School Attending: _____

STUDENT MEDICAL HISTORY

Name of Student: _____

Name of Parent or Guardian: _____

Telephone: _____ Cell: _____

Allergies:

Animals _____ Hay Fever _____ Medicine/Drugs _____

Pollen _____ Food _____ Insect stings _____

Poison Ivy _____ Other (specify) _____

Specify and explain any allergies checked above:

List, with date, any major illness or injury within the past year:

State any restriction on physical activities:

Date of last tetanus injection:

List any medical history we should know about:

The following may be given if needed:

_____ Tylenol/Advil _____ Cough Lozenges _____ Cough Syrup

_____ External Ointments _____ Regular Medicines

_____ All of the above _____ None of the above

Prescription medication you require:

Medication	Amount	Time given
_____	_____	_____
_____	_____	_____
_____	_____	_____

Dietary Restrictions: _____

I give permission for Life Center Academy administrators, staff, or an approved host parent to administer the medications listed above as directed.

I authorize Life Center Academy personnel to transport my student to and from a doctor, urgent care facility, or hospital for medical evaluation and treatment, if necessary.

I further authorize licensed medical professionals to provide appropriate medical care, including emergency treatment and the administration of medications, as deemed necessary.

I understand that every reasonable effort will be made to contact me or a designated emergency contact in the event of a medical situation. However, if I cannot be reached, I grant permission for necessary medical treatment to be provided to ensure my student's health and safety.

Signature of Parent/Guardian: _____ Date: _____

SECONDARY STUDENT APPLICATION

1. What are your goals for the future? What motivates you to stay focused and work toward those goals?

2. Describe an activity, team, club, or experience that has had a meaningful impact on your life. What did you learn from it?

3. What kind of positive impact would you like to make on your classmates and the LCA community?

4. Life Center Academy is a Christ-centered school community. How do you hope to grow spiritually and personally while being part of a community that follows Jesus together?

5. What are your interests, talents, or hobbies? In what activities would you like to be involved at LCA?

6. What excites you most about the possibility of attending LCA? What challenges do you think you may face, and how will you respond to them?

As a student of Life Center Academy, I commit to pursuing academic excellence, demonstrating Christ-like character, and honoring the authority of teachers and staff. I understand that I am expected to contribute positively to the spiritual and academic culture of the school.

Student Signature: _____ Date: _____

LIFE CENTER ACADEMY

International Parent /Guardian Agreement & Liability Release



Applicant's Name:

Date:

In the City of _____, in the country of _____

I/we, the undersigned parents/legal guardians of the above-named student, agree that our child is permitted to travel to the host country, live in Life Center Academy approved housing, and attend Life Center Academy for one. I/we agree to abide by all the program rules, conditions and decisions throughout the duration of the program. I/we understand that while our child is a student at Life Center Academy, his/her activities will be under the authority of Life Center Academy. Therefore, I/we understand that I/we cannot authorize our child to engage in an activity or activities without Life Center Academy.

I/we attest that our child is of good health and character, understands the important role of being a Life Center Academy student, and will, to the best of his/her ability, maintain the high standards required of a Life Center Academy Student.

I/we further state that all the material contained in the application and the attached documents is true and accurate to the best of our knowledge.

In consideration of the renewed acceptance and participation of the student in the Life Center Academy program, I/we, the parents/legal guardians of the student, to the full extent permitted by law, hereby release, and to defend, hold harmless, and indemnify all host parents and members of their families, and Life Center Academy employees, agents, officers, and directors, from any or all liability for any loss, property damage, personal injury, or death, including any such liability that may arise out of any negligent act or omission, excepting intentional conduct, of any such persons or entities, which may be suffered or claimed by such student, parent, or legal guardian during, or as a result of the participation by the student in such Life Center Academy Program, including travel to and from the host country.

I/we understand that our child will be subject to Life Center Academy personnel and the authorities and teachers of Life Center Academy, and that the student will have to follow the rules given by his or her host family. I/we also understand that Life Center Academy reserves the right to terminate participation of my/our child in the program if his or her conduct or incompatible with the interest and security of the program. I/we understand that if this occurs, I/we will have no right to a refund of any kind.

Father's/Legal Guardian's Name (please print):

Father's/Legal Guardian's Signature:

Mother's/Legal Guardian's Name (please print):

Mother's/Legal Guardian's Signature:

Date:



LIFE CENTER ACADEMY

International Student Agreement & Liability Release

Applicant's Name:

Date:

In the City of _____, in the country of _____

1. I, the student, agree that if I am accepted by Life Center Academy I will travel to the United States, live in the provided and approved housing arrangements, and attend Life Center Academy for one academic year.
2. I state that all the material contained in this application and the attached documents is true and accurate to the best of my knowledge.
3. In consideration of my renewed acceptance and participation in the Life Center Academy Program, I the student, if of legal age, to the full extent permitted by law, hereby release and agree to defend, hold harmless, and indemnify all host parents and members of their families, and Life Center Academy, its employees, agents, officers, and directors, from any or all liability for any loss, property damage, personal injury, or death, including any such liability that may arise out of any negligent act or omission, excepting intentional conduct, of any such persons or entities, which may be suffered or claimed by me during or as a result of, my participation in the Life Center Academy Program, including travel to and from the host country.
4. As a student in Life Center Academy, I agree to accept my responsibilities:
 - to attend school regularly and participate in its activities.
 - to work diligently to meet the academic requirements, including homework and special assignments.
 - to show I care by being friendly, accepting and respecting others, encouraging and trying to build them up, and by refraining from any activity that is not a good example to others.
 - to grow as a Christian in my response to God and to His Word as a guide for Christian living, by studying the Bible and praying, by confessing my wrongdoing, by accepting guidance and correction.
 - to learn the school rules and to respect them.
 - to support the school staff, the standards of conduct, and to submit to its discipline.
 - to try to resolve a situation which I find difficult to accept, first with the person directly involved, and then to seek the assistance of a staff member or my parents.
5. **Probationary Period:** I understand that I have been admitted for a one-semester probationary period and that the School Administrator will recommend that I continue on probation, or that I continue in full standing, or that I be dismissed from school.
6. **Internet Acceptable Use Policy:** Any user violating this agreement, the terms and conditions for use of the internet, applicable local, state and federal laws or posted classroom rules is subject to loss of network privileges and other board disciplinary action. The Life Center Academy of Directors reserves the right to suspend or terminate all access to the internet if any local, state or federal government agency or entity imposes by statute, rule, or regulation, any criminal liability on the Board, its schools or representatives concerning internet access. I have read and understand the Internet Acceptable Use Policy and will abide by the terms and conditions for use of the internet. I further understand that any violation of the Internet Acceptable Use Policy or terms and conditions for use of the internet are unethical and may constitute a criminal offense. Should I commit any violation, my access privileges may be removed, and disciplinary action and/or appropriate legal action may be taken against me.

Student's Printed Name _____ Student's Signature _____ Date _____

Parent's Printed Name _____ Parent's Signature _____ Date _____

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ENGLISH TEACHER RECOMMENDATION FORM (Confidential)

This may not be completed by a parent, guardian, family member, or the student. All information is confidential and must be submitted directly to the Admissions Office, not returned to the applicant or family.

Student Name: _____ Grade Applying For: _____

Teacher Name: _____

How long have you known the student? _____ years _____ months

How long have you taught the student in English? _____ years _____ months

Please note: Students learning in an English-speaking environment may experience periods of adjustment. Please consider this when evaluating the student's English proficiency.

Reading Comprehension (mark one):

Given an English-language article (such as a newspaper or magazine), the student demonstrates:

Excellent - Understands nearly all content and can clearly explain meaning (9/10 words or more)

Good - Understands most content with minor gaps (7-8/10 words)

Fair - Understands basic ideas but limited vocabulary (5-6/10 words)

Comments: _____

Writing Ability (mark one):

When asked to write a short essay, the student demonstrates:

Excellent - Writes fluently with strong vocabulary and clear organization

Good - Writes clearly with good vocabulary, occasional grammar errors

Fair - Writes simple sentences with limited vocabulary

Poor - Writing is difficult to understand, limited structure and vocabulary

Comments: _____

Certification: I certify that this information is true to the best of my knowledge.

Signature: _____ Date: _____

Please return this completed form directly to the Life Center Academy Admissions Office.

Email: tnowicki@lcmail.org Subject Line: International Student Teacher Recommendation Form

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SCHOOL RECOMMENDATION FORM (Confidential)

All information is confidential and must be submitted directly to the Admissions Office, not returned to the applicant or family.

PART 1 – To be completed by Parent/Guardian

Please complete Part I and give this form to the appropriate school official at the applicant's current school.

Student Name: _____ Grade Applying For: _____

I authorize the release of the student's academic and behavioral records, including grades, test scores, and evaluations, to Life Center Academy.

Parent/Guardian Name (print): _____

Signature: _____ Date: _____

PART 2 – To be completed by School Official (Principal or Counselor) *To be completed in English*

School Official Name: _____ Title: _____

Dates of Enrollment: From _____ To _____

Days Absent: Current Year: _____ Previous Year: _____

Student Evaluation

Conduct Record: Excellent Good Fair Poor

Comments: _____

Has the student ever been suspended, placed on probation, or dismissed? Yes No

If yes, please explain: _____

Parental Support: Excellent Good Fair Poor

Academic Record | Please note any areas where the student has received additional academic support: _____

Has the student been evaluated for learning difficulties? Yes No

If yes: Date: _____ Classification: _____

Additional Comments: _____

Certification: I certify that this information is true to the best of my knowledge.

Signature: _____ Date: _____

Please return this completed form directly to the Life Center Academy Admissions Office.

Email: tnowicki@lcmail.org Subject Line: International Student School Recommendation Form

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RELIGIOUS LEADER RECOMMENDATION FORM (Confidential)

All information is confidential and must be submitted directly to the Admissions Office, not returned to the applicant or family.

Student Name: _____
Pastor/Clergy Leader's Name: _____
Church/Organization Name: _____
City: _____ Province: _____
Country: _____ Postal Code: _____
Phone: _____ Email: _____

Are the student's parents members of your church?

Father: Yes No
Mother: Yes No

Family Involvement

Church Attendance: Always Often Irregular Rare

What activities do family members participate?

Please describe the spiritual commitment and character of the parents:

Please describe the student's spiritual, emotional, and social maturity:

Certification: I certify that this information is true to the best of my knowledge.

Signature: Date:

Please return this completed form directly to the Life Center Academy Admissions Office.

Email: tnowicki@lcmail.org Subject Line: International Student Religious Leader Recommendation Form